

MINUTES OF A MEETING OF THE LICENSING ACT 2003 COMMITTEE HELD IN REMOTELY VIA BUSINESS SKYPE ON TUESDAY, 6 OCTOBER 2020 AT 10:00

Present

Councillor DRW Lewis – Chairperson

RJ Collins
MJ Kearn

PA Davies
JE Lewis

A Hussain
AA Pucella

RM James
G Thomas

Officers:

Julie Ellams
Mark Galvin
Andrea Lee
Yvonne Witchell

Democratic Services Officer - Committees
Senior Democratic Services Officer - Committees
Senior Lawyer
Team Manager Licensing

21. DECLARATIONS OF INTEREST

None

22. LICENSING ACT 2003 AND GAMBLING ACT 2005 DELEGATION OF FUNCTIONS

The Team Manager Licensing presented a report on the proposed arrangements for the authorisation of officers under the Licensing Act 2003 and Gambling Act 2005 and confirmed arrangements for the formation of sub-committees following the Annual Meeting of Council 2020.

The Team Manager Licensing explained that in the interests of effective performance, responsibility for authorising officers to administer the requirements of the Licensing Act 2003 and Gambling Act 2005, would be delegated to the Chief Officer - Legal, HR and Regulatory Services for the Chief Officer - Legal, HR and Regulatory Services to institute proceedings under those Acts.

It was also proposed that, where appropriate, the Chief Officer – Legal, HR and Regulatory Services, the Team Manager Licensing (Bridgend and Vale), the Senior Licensing Officer (Technical), Senior Licensing Enforcement Officer and Licensing Policy Officer would be authorised to acknowledge and issue Notices relating to Temporary Event Notices; to issue, refuse, suspend licences, registrations, certificates, permits and notices, to implement the relevant provisions in respect of offences, reviews or other requirements; pursuant to any of the rules, regulations and/or Orders made under the Licensing Act 2003 and Gambling Act 2005 (as amended). The authorisation in respect of the licensing officers would only take effect when they were made available to Bridgend County Borough Council in accordance with section 113 of the Local Government Act 1972.

The Team Manager Licensing explained that Committee was also asked to approve the existing arrangement of the formation of further Sub-Committees consisting of three Members of the Licensing Act 2003 Committee to determine applications under the Licensing Act 2003 and Gambling Act 2005. It was proposed that the Licensing Act 2003 Sub-Committees were chaired by the Chairperson or Vice Chairperson of the Licensing Act 2003 Committee where possible. In the event that the Chair or Vice Chair were not able to attend, a chair person would be elected.

RESOLVED:

Committee exercised its delegated authority to:

- Authorise the Chief Officer - Legal, HR and Regulatory Services to institute proceedings under the Acts detailed in the report.
- Authorise the Chief Officer - Legal, HR and Regulatory Services, the Team Manager Licensing (Bridgend and Vale), the Senior Licensing Officer (Technical), Senior Licensing Enforcement Officer, and Licensing Policy Officer to acknowledge and issue Notices relating to Temporary Event Notices; to issue, refuse, suspend licences, registrations, certificates, permits and notices, to implement the relevant provisions in respect of offences, reviews or other requirements; pursuant to any of the rules, regulations and/or Orders made under the Licensing Act 2003 and Gambling Act 2005 (as amended).
- Approve the arrangements for the formation of Sub-Committees set out in paragraphs 4.3 and 4.4 of the report.

23. URGENT ITEMS

None